

# Leadership in a Day

## Safety Triangle

Opportunity to learn from each other/ the diverse experiences we all bring

**Making space for everyone**

Transparency

Being truthful/ getting to the heart of the matter

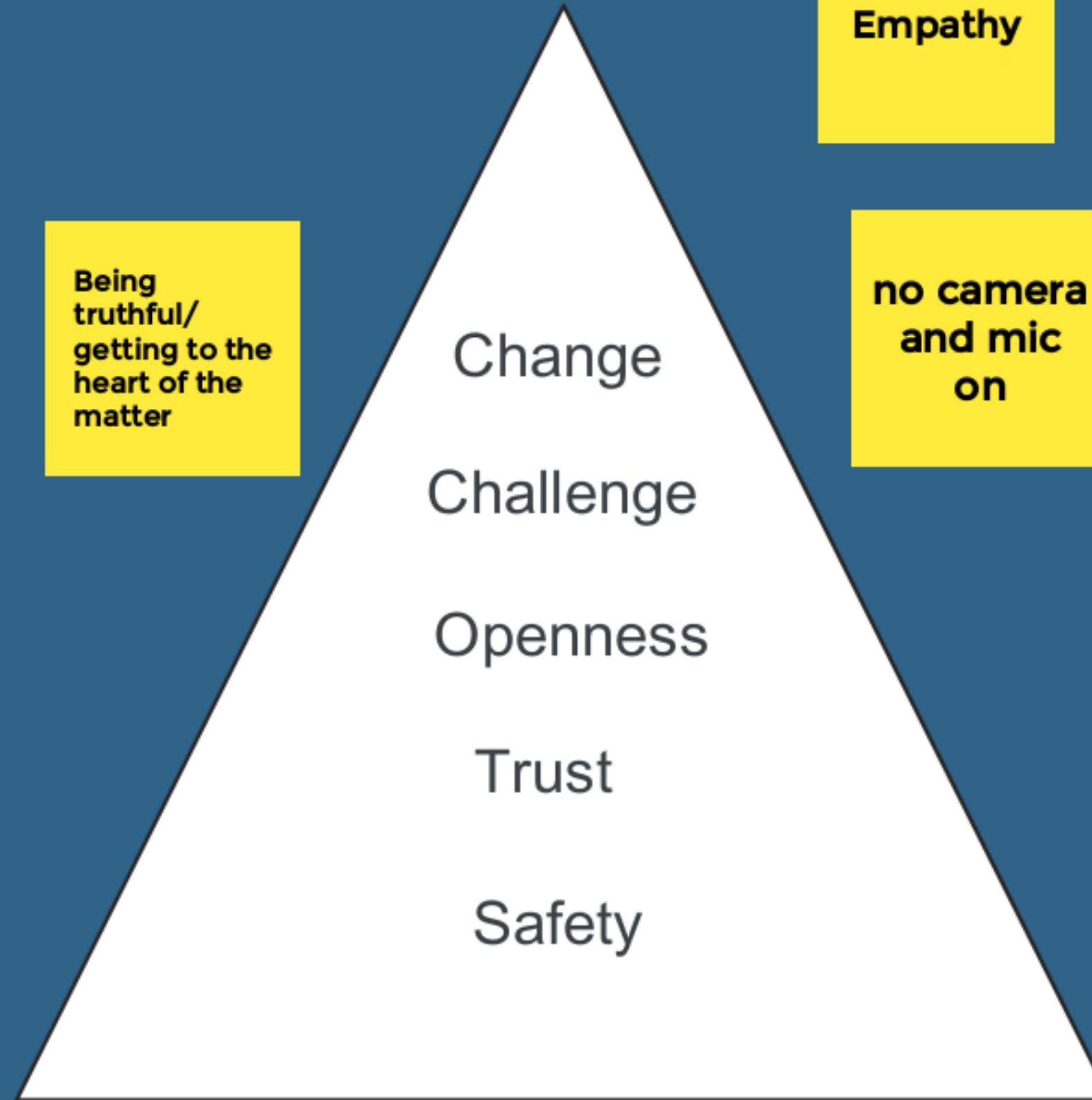
collaboration

Confidentiality

honesty

Confidence

Understanding



Empathy

**Taking risk**

No "wrong" answers

no camera and mic on

**speak up**

Authenticity

Support

**respect**

ask questions

listening

# Leadership a Day

## Listening Levels

Make time for the aspects of the job you most enjoy - energising

Feeling like I should have the answers, that others look to me to have the answer

Answering questions by giving solutions - time saving and responds to request.

Can create dependency as a result of sharing answers because they are available - it would be ultimately more productive to show others HOW to find the answer.

Worry about loss of control - "if I don't give you the answer, will you do it right?"

Lack of time - just quicker to give people an answer

Being able to pick up the cues - when do people actually want the deeper listening

Experience amongst other parties/peers can influence responses - natural response is to share answer.

Our own lack of self confidence in our ability as a leader might get in the way...we might want so much to be perceived as knowing what we're doing, that we jump to fix.

Time - I know the best way, this is it.

# Leadership in a Day

Busy  
Manager  
Model

Weekly  
catch-ups to  
build  
relationships

**Define  
the  
focus**

Reframing  
firefighting into  
productivity - by  
putting structure  
around it

**Have  
courage  
to say no**

Power in  
delegation

**Power in  
saying no**

Improving on  
delegation

**Figuring  
out the  
"how"**

**Do not  
pick up  
the  
phone.**

**Asking for  
your time  
to be  
respected**

Respecting  
peoples time

Understanding job  
roles and clarity

Setting  
expectations  
and  
respecting  
boundaries

**Realising  
your  
sphere of  
influence**

**e-mail  
free  
Fridays**

What can I  
affect? If it is  
outside I cant  
change it